



Islamic Association of the Tennessee Valley, Inc.

HIC

**APPROVED/ADOPTED
RESOLUTIONS**



In The Name of Allah The Most Gracious The Most Merciful

Islamic Association of the Tennessee Valley, Inc.

APPROVED RESOLUTIONS

RESOLUTION (Merriam-Webster definition):

A formal statement of opinion will, or intent voted by an official body or assembled group (in case of HIC the “General Assembly” represents the official body)

SUMMARY

Following is the summary of the Resolutions approved/adopted:

1997 - No Resolution approved/adopted by the General Assembly

1998 - No Resolution approved/adopted by the General Assembly

1999 - 3 Resolutions approved/adopted by the General Assembly

2000 - 1 Resolution approved/adopted by the General Assembly

2001 - No Resolution approved/adopted by the General Assembly

2002 - 1 Resolution approved/adopted by the General Assembly

2003 - 1 Resolution approved/adopted by the General Assembly

2004 - 2 Resolution approved/adopted by the General Assembly

2005 - 2 Resolution approved/adopted by the General Assembly

2006 - No Resolution approved/adopted by the General Assembly

2007 - 2 Resolution approved/adopted by the Special General Assembly (4/07)

2007 - No Resolution approved/adopted by the General Assembly

2008- 2 Resolution approved/adopted by the Special General Assembly

2009- 5 Resolution approved/adopted by the Special General Assembly



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RESOLUTIONS:

Calendar Year 1999:

- 1. To facilitate HIC financial picture, the membership dues shall be revised to \$40.00 for family membership and \$20.00 for single & student membership. [Note: This resolution is superseded by the resolution passed in 2002 & 2003].**
- 2. HIC to adhere to the decisions made by ISNA regarding celebrating Ramadaan (starting/ending), Eid-ul-Fitr, & Eid-ul-Adha. [Note: This Resolution is superseded the resolution passed in April, 2007]**
- 3. General Secretary must post a summary of the HIC board meetings once it has been approved. Meeting summaries should not contain any sensitive information.**

Calendar Year 2000:

- 1. To provide guidance for our youths and foster brotherhood, the HIC Board must appoint a Youth Coordinator for the Boys and Girls Youth Groups respectively. The Coordinator must be within the 18 -30 years age group and should work towards promoting camaraderie and enhanced communication.**

Calendar Year 2002 & 2003:

- 1. Membership Dues shall be based on sliding scale i.e.**
 - a. \$40.00/month per family for households with incomes above \$50,000/yr**
 - b. \$20.00/month per family for households with incomes less than \$50,000/yr**
 - c. \$40.00 per year for students & their families**

NOTE: Membership dues for individuals/families with hardships shall be waived or reduced



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Calendar Year 2004:

- 1. Any significant structural modifications, including addition/removal of permanent partitions and wall (irrespective of the cost), shall be approved by the General Assembly**
- 2. The board shall appoint a spokesperson for HIC. The appointed spokesperson shall be the only person authorized to speak on behalf of HIC. The term for the spokesperson shall for a period of two years and run concurrent with the board appointing the spokesperson. The spokesperson shall be media savvy and presentable.**

Calendar Year 2005:

- 1. The board shall maintain funds, in the HIC bank account; equivalent to six months of regular operating expenses i.e. \$25,000.00**
- 2. Funds in the HIC account are to be used mainly for operating, maintaining, construction and repair expenses. Other miscellaneous expenses such as supporting Interfaith Mission, youth organizations, IAH, charitable organizations, etc. are also allowed subject to \$2500.00 per event and maximum of \$5000.00 per year unless approved otherwise by the General Assembly.**



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Calendar Year 2007:

- 1a. HIC to adhere to the decisions made by ISNA regarding celebrating Ramadan (starting/ending), Eid-ul-Fitr in spite of the methodology they are using now or in the future.**
- 1b. HIC to follow the announcement of Hajj dates in Mecca in regards to the determination of the beginning of Dul-Hijja month, day of Arafa, and the beginning of Eid -ul-Adha.**
- 2. The sanctity of the prayer hall has to be maintained. No member of the community or the board is allowed to voice personal opinions, grievances, racial or ethnic comments, etc. in the prayer hall. The appropriate forum to express such concerns should be a specially arranged community meeting or General Assembly. It is important to debate all such concerns and views in an environment where there is an equal opportunity to hear opposing views and rebuttal.**



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Calendar Year 2008:

1. In order to provide continuity, longevity and legitimacy to the governing body of Islamic Academy of Huntsville (IAH), the following resolutions was approved by the General Assembly, preceded by a discussion by the IAH and HIC boards.

I. IAH Board should be composed a total of 11 members, with 9 voting. The members shall be appointed using the following criteria:

- i. Secretary of Education (1)**
- ii. Two members appointed by the Secretary of Education (2)**
- iii. Prior Secretary of Education (1)**
- iv. Prior Chair of the IAH Board (1)**
- v. PTA President elected by the parents (1)**
- vi. Principal of IAH, a non-voting member (1)**
- vii. Teacher's representative, a non-voting member (1)**
- viii. Three additional members selected by the IAH Board, preference for parents and senior community members (3)**

II. In case a member resigns, the IAH Board will appoint a replacement by simple majority voting.

III. IAH Board ensures and protects IAH By-laws, rules, regulations and policies.



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2. Resolution for "Property Manager"

In order to better serve HIC and IAH with its growing needs, a resolution to hire a Property Manager was approved by the General Assembly. The Property Manager will assume the following responsibilities:

Work at least 4 hours per weekday.

- i. Report to the HIC's general secretary.**
- ii. Receive mail and respond accordingly and quickly.**
- iii. Answer the phone and respond accordingly and quickly.**
- iv. Help the general secretary with any administrative paperwork.**
- v. Manage the cleaning crew for both HIC and IAH.**
- vi. Manage all necessary maintenance for both HIC and IAH.**
- vii. Manage all new renovations or upgrades for both HIC and IAH.**
- viii. Help IAH principal for any necessary physical help.**

Calendar Year 2009:

- 1. There should be a town hall meeting every quarter and effort should be made that majority of board members should be present in that meeting.**
- 2. Smoking is not allowed within 200 meters two hundred meters (600 feet six hundred feet) from Masjid HIC buildings (HIC, IAH, Gym).
Application: To be effective immediately upon passage of resolution**



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3. The Composition of the IAH Committee;

It lists documenting distribution of IAH committee and a protection for its policies and regulations dated November 2008

IAH committee members:

- i. HIC Secretary of education (1)**
- ii. Two directors appointed by secretary of education (2)**
- iii. Prior secretary of education and prior chair (2)**
- iv. Parent-Teacher Association (PTA) president (elected by parents) president (1)**
- v. Principal, as an observer (1)**
- vi. Teacher representative, as an observer (1)**
- vii. 3 more members selected by above members (preference for parents and senior community members)**

Total number is 11 (9 voting)

In case any of above members resigns, IAH Committee will appoint a replacement by simple majority. IAH committee ensures policies and procedure dated November 2008. IAH committee works under HIC Board's general supervision.

This resolution replaces the existing resolution regarding composition of IAH committee.



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- 4. After the elections of the 9 candidates to the HIC board. The elected officials must have their names posted on bulletin boards in the Masjid so that community members can join the committee of their choice. For example if one wants to be on the Education, or the Dawa committee etc. etc. This will avoid people selecting their close friends, or those within their own ethnic group.**

- 5. HIC purchase rural property in Madison for future expansion**



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This document is being issued to reflect all the Resolutions approved/adopted by the General Assembly through the December 08, 2008 Annual General Assembly meeting.

Reviewed By: Ekramul Majid
General Secretary

ReviewedBy: Mateen Muhammad
Treasurer

Approved By: Adnan Seljuki
Vice President

Approved By: Mohammed Elhady
President